

ADORATION CHAPEL PARTICULARS

**[HEAD COORDINATOR - CONTACT US OR FOR OR RETRIEVE EDITABLE DOCUMENT ON OUR WEBSITE
COORDINATOR RESOURCES HER. FINALIZE DETAILS WITH PASTOR:**

[Adorer Welcome Kit - template chapel particulars\]](#)

Each adorer will receive the following information from their Hourly Captain at the Kick-Off meeting prior to the start of adoration. If an adorer cannot attend this meeting, the Hourly Captain should call the adorer to go over these details and another method should be used to provide a printed copy of this Adorer Welcome Kit (leave at back of Adoration chapel in a personalized envelope for pick-up, have available at Masses at back of church).

Starting date of perpetual adoration:

Location of the chapel:

Parking:

Location and use of telephone:

Location of restroom:

Inclement Weather Policy: If the weather is hazardous, a call will be made to the affected scheduled adorers to notify them that the adoration has been suspended until further notice. Once the weather clears up, a call will be made to let adorers know the adoration has been reinstated. The chapel may still be accessible. If the weather is hazardous, please be prudent and don't risk an accident - contact your Hourly Captain if you have an issue.

Annual Chapel Closing Policy – Scheduled exposition will NOT take place on the following holidays:

Easter Triduum: Closing: 4 p.m., Holy Thursday, Reopening again: 12 Noon, Easter Monday

Victoria Day Monday

Canadian Thanksgiving Monday

Christmas: Closing: 4 p.m., December 24th, Reopening: 12 Noon, December 26th

Security arrangements:

Core Adoration Coordinating Team Important Names and Numbers:

Head Coordinator(s):

Morning Division Leader:

Afternoon Division Leader:

Evening Division Leader:

Night/Early Morning Division Leader:

Hourly Captains: Please see your Hourly Captains Weekly Chart or the List of 24 Hourly Captains. If you would like to volunteer to be part of the team coordinating the adoration, contact one of the above persons or the pastor.